



**European  
Conservatives  
and Reformists  
Group**

**FINANCIAL STATEMENTS**

**EUROPEAN CONSERVATIVES AND REFORMISTS GROUP**

**BUDGET ITEM 400  
OF THE BUDGET  
OF THE EUROPEAN PARLIAMENT**

**FINANCIAL YEAR ENDING  
31 December 2018**

**REPORT OF THE EXTERNAL AUDITORS ON THE ANNUAL ACCOUNTS RELATIVE TO THE USE OF THE CREDITS OF ITEM 400 OF THE BUDGET OF THE EUROPEAN PARLIAMENT FOR THE PERIOD FROM 1 JANUARY TO 31 DECEMBER 2018**

**EUROPEAN CONSERVATIVES AND REFORMISTS GROUP**

**AUDITOR'S REPORT**

In accordance with the audit mandate, we have audited the Group's Financial Statement prepared by the Group Accountant for the financial year 2018 ending 31/12/2018 as presented on pages 1 to 13 of this document.

**Respective responsibilities of the Group and the auditor**

Pursuant to the rules on the use of appropriation from budget item 400 (hereafter "the Rules"), the Group is responsible to the European Parliament for the conformity of appropriation usage and of the preparation of the group's financial year 2018 financial report.

We are responsible for planning and carrying out the required work to verify the financial report prepared by the Group and to report with reasonable assurance our audit opinions to the Group.

**Basis of Opinions**

We have conducted the audit in accordance with International Standards on Auditing as issued by the IAASB. This standard requires the auditor or auditing company to plan and carry out the work in such a way as to obtain sufficient and appropriate evidence and explanations to support audit opinions. An audit includes an examination, on a sample basis, of evidence relevant to the opinions.

The audit work included specific procedures aimed at gathering sufficient and appropriate audit evidence that:

- a) the statement of revenue and expenditure gives a true and fair view of the group's financial position for the budget period concerned;
- b) the balance sheet gives a true and fair view of the Group's assets at the end of the budget period,
- c) the overall considerations on financial statements in the rules adopted by the Accounting Officer of the Commission set out in Article 80 of the Financial Regulation<sup>1</sup>, have been observed in the preparation and presentation of the accounts or, where appropriate, a divergence from these overall considerations is adequately explained by a note to the financial statements.
- d) an effective and efficient internal control system for the management of operations, which includes effective segregation of the duties of authorising officer and accounting officer or of the equivalent functions, is in place;
- e) the accounts have been presented in accordance with the harmonised Accounting Plan in Part 2 of the Rules;
- f) the expenditure complies with the provisions of the Rules;
- g) the expenditure has been charged to the correct item in the budget of the Group;
- h) the appropriations were available;
- i) the principles of sound financial management have been applied;
- j) payment orders are substantiated by original supporting documents (or certified true copies);
- k) the Group's internal rules have been observed.

<sup>1</sup> Regulation (EU, Euratom) No 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union, amending Regulations (EU) No 1296/2013, (EU) No 1301/2013, (EU) No 1303/2013, (EU) No 1304/2013, (EU) No 1309/2013, (EU) No 1316/2013, (EU) No 223/2014, (EU) No 283/2014, and Decision No 541/2014/EU and repealing Regulation (EU, Euratom) No 966/2012.


The audit work included verification of the risk management activities of the Group and on the quality of management and control systems. If necessary, recommendations for improving the conditions of implementation of operations and promoting sound financial management were issued.

The audit work also included assessment of the suitability and effectiveness of internal management systems and the performance of departments in implementing policies, programmes and actions by reference to the risks associated with them; and assessment of the efficiency and effectiveness of the internal control and audit systems applicable to every budget implementation operation.

### **Opinions**

- As a result of our work, we did not identify any material non-conformity with the dispositions laid out in the Rules or with the Group's internal rules including the internal control system.
- The overall presentation of the income and expense statement and of the balance sheet complies with the chart of account provided with the Rules.
- No departures from generally accepted accounting principles have been established.
- The principle of sound financial management has been applied.
- In our opinion, the balance sheet gives a true and fair view of the financial position of the Group at 31/12/2018 and of the revenue and expenses for the year ending 31/12/2018

Zaventem, April 12, 2019

A handwritten signature in black ink, consisting of a circle with a vertical line through it and a horizontal line extending to the right.

RSM INTERAUDIT CVBA-SCRL  
REGISTERED AUDITORS  
REPRESENTED BY  
KARINE MORRIS  
PARTNER

# BALANCE SHEET

EUROPEAN CONSERVATIVES AND REFORMISTS GROUP

ANNUAL STATEMENTS RELATING TO THE USE OF THE CREDIT OF ITEM 400  
OF THE BUDGET OF THE EUROPEAN PARLIAMENT

BALANCE SHEET AS AT 31 DECEMBER 2018

	NOTE	31/12/2018	31/12/2017
		Amounts in Euro	Amounts in Euro
<b>ASSETS</b>			
<b>FIXED ASSETS</b>			
<b>Chapter 1 Intangible and tangible assets</b>			
1	Intangible assets		
2	tangible assets	28.665,10	32.289,43
<b>Subtotal chapter 1</b>		<b>28.665,10</b>	<b>32.289,43</b>
<b>CURRENT ASSETS</b>			
<b>Chapter 2 Debtors, stocks and other working assets</b>			
1	Suppliers	36.041,58	85.674,26
2	Staff		
3	VAT	120.279,26	68.636,17
4	Stocks		
5	Various		-530,15
<b>Subtotal chapter 2</b>		<b>156.320,84</b>	<b>153.780,28</b>
<b>Chapter 3 Financial assets</b>			
1	Financial securities		
2	Cash and cash equivalent	2.463.454,05	3.560.223,55
<b>Subtotal chapter 3</b>		<b>2.463.454,05</b>	<b>3.560.223,55</b>
<b>Chapter 4 Deferred charges and accrued income</b>			
1	Deferred charges		
2	Accrued income	0,00	0,00
<b>Subtotal chapter 4</b>		<b>0,00</b>	<b>0,00</b>
<b>TOTAL ASSETS</b>		<b>2.648.439,99</b>	<b>3.746.293,26</b>
<b>LIABILITIES</b>			
<b>Chapter 1 Reserves</b>			
1	Carry forward to next financial year	1.944.164,65	2.959.126,76
<b>Subtotal chapter 1</b>		<b>1.944.164,65</b>	<b>2.959.126,76</b>
<b>Chapter 2 Financial debts</b>			
1	Financial debts of a residual duration > 1year	0,00	0,00
2	Financial debts of a residual duration ≤ 1year	0,00	0,00
<b>Subtotal chapter 2</b>		<b>0,00</b>	<b>0,00</b>
<b>Chapter 3 Other debts</b>			
1	Other debts	0,00	0,00
2	Charges settled in 2018 but paid in 2019	704.275,34	787.166,50
<b>Subtotal chapter 3</b>		<b>704.275,34</b>	<b>787.166,50</b>
<b>TOTAL LIABILITIES</b>		<b>2.648.439,99</b>	<b>3.746.293,26</b>

## STATEMENT OF INCOME AND EXPENDITURE

EUROPEAN CONSERVATIVES AND REFORMISTS GROUP			
ANNUAL STATEMENTS RELATING TO THE USE OF THE CREDIT OF ITEM 400 OF THE BUDGET OF THE EUROPEAN PARLIAMENT			
STATEMENT OF REVENUES AND EXPENDITURE FOR THE YEAR ENDED 31 DECEMBER 2018			
		31/12/2018	31/12/2017
		Amounts in Euro	Amounts in Euro
<b>RECEIPTS</b>			
<b>Chapter 1</b>	<b>Grants and other receipts from the European Parliament</b>		
1.	EP allocation	6.181.680,20	6.199.791,15
2.	Other EP resources	0,00	0,00
<b>Subtotal for Chapter 1</b>		<b>6.181.680,20</b>	<b>6.199.791,15</b>
<b>Chapter 2</b>	<b>Own resources</b>		
1.	Interest and assimilated products	3.109,89	1.526,53
2.	Profit on currency exchange	0,00	0,00
3.	Miscellaneous	0,00	0,00
4.	VAT refund	0,00	0,00
5.	Amount carried forward from previous financial year	2.959.126,76	2.808.500,21
<b>Subtotal for Chapter 2</b>		<b>2.962.236,65</b>	<b>2.810.026,74</b>
<b>Total receipts</b>		<b>9.143.916,85</b>	<b>9.009.817,89</b>
<b>Grand total</b>		<b>9.143.916,85</b>	<b>9.009.817,89</b>
<b>EXPENDITURE</b>			
<b>Chapter 1</b>	<b>Staff</b>		
1.	Secretariat Missions	1.108.322,42	1.018.800,25
2.	Recruitment	1.313,73	9.105,95
3.	Traineeships	393.487,31	303.146,28
4.	Salaries and related costs, fees	484.296,23	471.329,36
5.	Staff training	21.031,74	23.451,40
6.	Staff representation costs	0,00	0,00
<b>Subtotal for Chapter 1</b>		<b>2.008.451,43</b>	<b>1.825.833,24</b>

**EUROPEAN CONSERVATIVES AND REFORMISTS GROUP**

**ANNUAL STATEMENTS RELATING TO THE USE OF THE CREDIT OF ITEM 400  
OF THE BUDGET OF THE EUROPEAN PARLIAMENT**

**STATEMENT OF REVENUES AND EXPENDITURE  
FOR THE YEAR ENDED 31 DECEMBER 2018 (CONTINUED)**

		31/12/2018	31/12/2017
		Amounts in Euro	Amounts in Euro
<b>Chapter 2</b>	<b>Equipment, routine administrative costs and operating costs</b>		
1.	Equipment, operating expenditure, computer-related, engineering and maintenance	609,84	4.115,34
2.	Equipment, telecommunications related installation and maintenance expenditure, office machinery, furniture and technical installations	395,50	329,99
3.	Stationery and office supplies	9.547,39	7.172,43
4.	Postage and telecommunications	49.174,83	59.476,00
5.	Printing and photocopying costs	29.488,02	36.115,40
6.	Office rental costs	28.048,83	38.529,23
7.	Depreciation	13.326,57	12.183,40
<b>Subtotal for Chapter 2</b>		<b>130.590,98</b>	<b>157.921,79</b>
<b>Chapter 3</b>	<b>Documentation, studies &amp; research</b>		
1.	Newspapers, magazines, press agencies and books	66.383,56	42.753,30
2.	Studies and research	38.750,00	19.100,00
3.	Databases	0,00	0,00
<b>Subtotal for Chapter 3</b>		<b>105.133,56</b>	<b>61.853,30</b>
<b>Chapter 4</b>	<b>Legal and accountancy fees, financial and others charges</b>		
1.	Legal costs	1.600,00	5.467,52
2.	Accounting costs/audits	6.000,00	6.000,00
3.	Financial charges and losses currency exchange	21.822,03	60.461,56
4.	Translation and interpretation costs	0,00	0,00
5.	Other operating expenditure	48.276,50	42.172,85
<b>Subtotal for Chapter 4</b>		<b>77.698,53</b>	<b>114.101,93</b>
<b>Chapter 5</b>	<b>Cost of meetings and representation</b>		
1.	Official Group meetings	120.330,97	161.775,44
2.	Other meetings and conferences	1.147.826,50	422.909,51
3.	Expenditure on entertainment	9.927,47	1.584,71
4.	Guests	97.203,27	79.940,14
5.	Individual fact finding missions of members	198.749,38	194.535,13
<b>Subtotal for Chapter 5</b>		<b>1.574.037,59</b>	<b>860.744,93</b>

**EUROPEAN CONSERVATIVES AND REFORMISTS GROUP**

**ANNUAL STATEMENTS RELATING TO THE USE OF THE CREDIT OF ITEM 400  
OF THE BUDGET OF THE EUROPEAN PARLIAMENT**

**STATEMENT OF REVENUES AND EXPENDITURE  
FOR THE YEAR ENDED 31 DECEMBER 2018 (CONTINUED)**

		31/12/2018	31/12/2017
		Amounts in Euro	Amounts in Euro
<b>Chapter 6</b>	<b>Publication and publicity</b>		
1.	Posters, leaflets and booklets	35.693,31	8.765,99
2.	Advertising inserts and audiovisual advertising	19.576,45	28.629,92
3.	Advertising material, gadgets, publicity by telecommunication equipments	13.861,25	139.479,77
4.	Internet sites + e-publicity	54.905,29	44.400,42
5.	Visits to institutions, information stands	34.946,88	37.006,20
<b>Subtotal for Chapter 6</b>		<b>158.983,18</b>	<b>258.282,30</b>
<b>Chapter 7</b>	<b>Members</b>		
1.	Members' political and information activities, administrative expenses and political and information activities of national delegations	3.144.856,93	2.771.953,64
<b>Subtotal for Chapter 7</b>		<b>3.144.856,93</b>	<b>2.771.953,64</b>
<b>Total expenditure</b>		<b>7.199.752,20</b>	<b>6.050.691,13</b>
<b>Amount carried forward to the next financial year</b>		<b>1.944.164,65</b>	<b>2.959.126,76</b>
<b>Total</b>		<b>9.143.916,85</b>	<b>9.009.817,89</b>

# **NOTES TO THE FINANCIAL STATEMENTS**

## **NOTE 1: BASIS OF THE ACCOUNTS AND ACCOUNTING PRINCIPLES**

### Basis of preparation

The accounts, hereafter, have been prepared in conformity with:

- The 400 financial rules approved by the Bureau of the European Parliament on 30 June 2003, revised by the Bureau on 22 March 2006 (PE 335.475/BUR), on 11 July 2007, on 20 September 2010, on 23 March 2011, on 26 September 2011, on 02 July 2012, on 11 March 2013, on 24 February 2014 and 14 April 2014 and 27 April 2015, 10 December 2018 and 11 February 2019.
- The internal financial rules of the Group;
- The accounting principles and the harmonized accounting plan adopted by the Secretaries-General of the political groups on 15/09/2005.

### Accounting principles

- 1) Movements on the accounts and the balances shall be entered in the accounting ledgers.
- 2) All accounting entries, including adjustments to the accounts, shall be based on dated and numbered supporting documents, to which they shall refer.
- 3) The accounting system must be such as to leave a trail for all accounting entries.

The financial statements shall be drawn up in accordance with the generally accepted accounting principles, namely:

- Going-concern basis;
- Prudence;
- Consistent accounting methods;
- Comparability of information;
- Materiality;
- No netting;
- Reality over appearance.

Pursuant to Rule 2.5.3 of the Rules on the use of appropriations from budget item 400 the accounts are held on a modified accrual system.

All expenditure relative to activities of the current or previous financial years is registered in the accounts of the current financial year, upon authorization by the authorizing officer responsible and payment by the accountant, if the actual payment is made no later than during the month following the end of the financial year.

All expenditure of a financial year paid during the month following the end of the financial year is booked on the expenditure accounts of the current financial year with counterpart a balance account (chapter III.2).

All expenditure for which actual payment is made later than the end of the month following the closure of the financial year or for risks and future charges is registered in the accounts of the next financial year.

No provisions will be made for expenditure of the current financial year not paid by the end of the month following the end of this financial year or for risks and future charges.



All revenue is registered in the income accounts upon establishment by the authorising officer.

All revenue established and not received in the course of the financial year is registered on a balance sheet account in chapter IV (deferred charges and accrued income).

### Classification

The classification of the expenditure on the charge accounts follows the principle of classification by destination by the accounting plan annexed to the Rules on the use of appropriations from Article 400.

### Specific accounting policies

#### Exchange policy

The revenue and expenditure in other currencies are converted in euro following the exchange rate of the day of the payment. The balance sheet accounts in other currencies are translated into euro at the exchange of the end of the financial year.

#### Depreciation of tangible fixed assets

Assets with a unit value of 420 Euros or more and being intended to serve the activities of the group on a lasting basis are entered in the inventory and the Group's balance sheet. Fixed assets are to be valued at their acquisition price and depreciated on a monthly basis following the straight line method by the following annual percentages:

Software	25,0%
Hardware	25,0%
Telecommunications and audiovisual equipment	25,0%
Technical equipment and supplies	12,5%
Other installations and machines	12,5%
Office furniture	10,0%

A recapitulative table of the assets in the balance sheet is annexed in Note 9.

#### Valuation methods for financial securities

Non applicable

#### Valuation of receivables, debts and other assets

Receivables, debts and other assets are stated at their nominal value. Value reductions on receivables and other assets are accounted for if there is any uncertainty regarding their collectability.

#### Comparison to the figures

According to article 2.1.1. one of the financial rules governing budget item 400 this report covers the period 2018 which lasts from 01/01/2018 to 31/12/2018.

Technical support to European Political parties and foundations Regulation (CE 2004/2003)

The group has not granted any technical support to political parties and foundations as defined in article 13 of the EP Bureau decision dated 12 June 2017.

**NOTE 2: CARRY FORWARD TO THE NEXT BUDGETING PERIOD**

In accordance with article 2.1.6 of the Rules on the use of appropriations from budget item 400, appropriations that are not used during the financial year may be carried over to the following financial year up to a maximum of 50% of the annual appropriations received from the European Parliament's budget.

	€
Credits received by our group for 2018 financial year	6.181.680,20
Maximum amount of carry forward to 2019 financial Year	3.090.840,10
Difference between total revenue and total expenditure at the end of the 2018 financial year	1.944.164,65
Credits to be returned to the EP	0,00
Carry forward to 2019 financial year	1.944.164,65

**NOTE 3: CHARGES SETTLED IN 2018 BUT PAID IN 2019**

In application of article 2.5.3 of the Rule PE 422.537/BUR, an amount of € 704.275,34 corresponds to expenditure related to the 2018 accounting period and paid before 31 January 2019.

**NOTE 4: VAT RECOVERABLE**

This relates to VAT paid for which the European Conservatives and Reformists Group anticipates to obtain refund from the relevant tax authorities in application of the privileges and immunities of the European Institutions. VAT recoverable at 31 December 2018 is composed as follows:

	€
VAT United Kingdom	120.279,21
	120.279,21

**NOTE 5: DETAIL OF THE EXECUTION OF THE DECENTRALISED CREDITS OF CHAPTER 7 ARTICLE 1**

The detail of the decentralised credits executed for Chapter 7.1 of the accounting plan annexed to the 4000 financial rules is the following:

<b>Article</b>	<b>Category</b>	<b>Year 31 December 2018</b>	<b>%</b>	<b>Year 31 December 2017</b>	<b>%</b>
1.	Staff	0	0.00%	0	0.00%
2.	Secretariat - equipment and expenses	0	0.00 %	0	0.00 %
3.	Documentation, studies and research	223457.00	7.11 %	153015.84	5.52%
4.	Legal, accounting, financial and other operating costs	0	0.00%	0	0.00%
52.	Other meetings and conferences	991572.53	31.53 %	1040545.87	37.54 %
53.	Expenditure on entertainment		0.00%		0.00%
54.	Guests	282940.59	9.00 %	231121.35	8.34 %
61.	Posters, booklets and publications	471638.62	15.00 %	405063.57	14.61 %
62.	Advertising inserts and audiovisual advertising	580647.70	18.46 %	408119.74	14.72%
63.	Advertising material, novelty items, telecommunications advertising	443471.60	14.10 %	412652.14	14.89 %
64.	Internet sites and cyber advertising	42199.52	1.34 %	45300.85	1.63 %
65.	Visits to institutions; information stands	108929.37	3.46%	76134.28	2.75%
	<b>Total Chapter 7.1</b>	<b>3144856.93</b>	<b>100%</b>	<b>2771953.64</b>	<b>100%</b>

## FINANCIAL INVENTORY FINANCIAL YEAR 2018 (31/12/2018)

Category and		IT software	IT hardware	Telecom- munications equipment	Technical equipment and supplies	Miscellaneous machinery and installations	Movable property (seats, desks, cabinets)	Total
write-down rate		25%	25%	25%	12.5%	12.5%	10%	
		(€)	(€)	(€)	(€)	(€)	(€)	(€)
<b>Historical cost</b>	Opening balances (historical cost)	0,00	84.165,28	0,00	0,00	30.288,71	36.667,23	151.121,22
	Less Items sold and entered in profit-and-loss			0,00				0,00
	Plus Acquisitions during the financial year	0,00	9.702,24	0,00		0,00	0,00	9.702,24
	Plus Transfers		0,00	0,00		0,00	0,00	0,00
	Result Closing balance at historical cost	0,00	93.867,52	0,00	0,00	30.288,71	36.667,23	160.823,46
<b>Accumulated depreciation</b>	Opening balances (accumulated depreciation)	0,00	55.644,29	0,00	0,00	28.099,14	35.088,36	118.831,79
	Less Accumulated depreciation of items sold and entered in p/l account							0,00
	Plus Depreciation charge for the financial year	0,00	12.340,12	0,00		700,34	286,11	13.326,57
	Plus Depreciation charge from transfers		0,00	0,00		0,00	0,00	0,00
	Result Closing balance at historical cost	0,00	67.984,41	0,00	0,00	28.799,48	35.374,47	132.158,36
<b>Written-down values</b>	Net book value of fixed assets on 31/12/2017	0,00	27.008,65	0,00	0,00	777,06	1.718,94	29.504,65
	Net book value of fixed assets on 31/12/2018	0,00	26.995,65	0,00	0,00	313,70	1.439,32	28.665,10